



## Foundry Work & Education Participation Agreement

### Program description

Foundry Work & Education Program (FW&EP) is a supported employment and education program for youth who are interested in working, going to school, or completing a training program. Foundry Work & Education Program utilizes an evidence-based approach known as Individualized Placement Support (IPS). The IPS model has core features that include: (1) offering work/study support within and alongside core integrated health services; (2) meeting participants where they are at; and (3) helping participants to become employed in competitive work opportunities or further their education. Foundry Work & Education program is based on the premise that competitive work and education is a core component of personal recovery and can increase youth's quality of life and contribute to improved mental health outcomes.

Foundry Work & Education Program is funded by the Government of Canada's Youth Employment and Skills Strategy (YESS) and the Government of British Columbia through the Ministry of Social Development and Poverty Reduction.

### Participant eligibility

Foundry Work & Education Program supports youth aged 15 – 24 who are not employed, in education or training, or who are spending less than 15 hours per week in school, work, or training and would like support in these areas.

### What youth can expect from the Foundry Work & Education program

The Foundry Work & Education team will work with you to support your education, employment, and training goals. We do this by focusing on your strengths, skills, and interests. Our goal is to meet you where you are at and help you to get to where you want to be. Our team can meet you at Foundry centres, in the community, at your home, or online. Through Foundry Work & Education Program, you will have access to:

- Individualized sessions with an employment specialist to identify and attain your education/employment goals.
- Group workshops to help build knowledge and skills related to employment and education.
- Opportunities to engage in employment and accredited training or educational programs to help you develop your credentials.
- Work placement opportunities that match you with employers or educational programs that fit your goals.

# · F O U N D R Y ·

As part of the Foundry Work & Education Program, you may be eligible to access funding to support your involvement in the program. Eligibility will be determined on a case-by-case basis considering your needs and the funding that is available.

***\*\*Please note, if you are currently receiving assistance from Employment Insurance (EI) benefits, you are required to disclose the amount of assistance received from Foundry Work and Education program on your bi-weekly EI report.***

## Expectations for participants

Foundry Work & Education Program is a voluntary program. That means that you get to decide how long you want to be part of the program, and what supports you use. The Foundry Work & Education team will work with you to understand what your needs are, and how to support you. If you stop attending the program and we are unable to contact you, we may put your supports on hold to make room for another individual. You can restart the program again in the future by contacting us, but you may have to wait until a spot is available.

## Working with the Foundry team

Foundry Work & Education Program is part of the whole Foundry team. This means that if you are receiving other services at Foundry, we will work with the other members of your service team to better support your goals. If you are not currently receiving other Foundry services, but would like to, we can help you to connect to the supports you need. Please note, just like other healthcare services, all information shared with the Foundry Work & Education team is strictly confidential. With your permission, the information you provide may be shared with other Foundry services team members, if you are receiving other services at Foundry. This is to ensure that all staff members are working together to help you achieve your goals.

## Limits to Confidentiality

There are a limited number of circumstances where disclosure of personal information is required without consent. These include:

- There are reasonable grounds to believe that you are likely to harm yourself or another person.
- There are reasonable grounds to believe that a child under the age of 17 years is at risk of being abused or neglected.
- Your personal information has been subpoenaed by a court of law.

## Sharing of personal Information with funders

Foundry Work & Education Program receives funding from the Provincial and Federal governments under the Ministry of Social Development and Poverty Reduction, and Youth Employment and Skills Strategy. In order to receive this funding, Foundry Work & Education team is required by the Federal and Provincial governments to collect and report information



about program participants. This information will be used for administrative, evaluation, accountability, and reporting purposes, including determining your eligibility for participation in the Foundry Work & Education Program. The collection, use and disclosure of your personal information is authorized by BC's *Freedom of Information and Protection of Privacy Act*. The privacy and security of your personal information is important to us. We enter all information into a secure database and send the information securely to our funders.

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Participant's Name (please print)  
print)

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FW&EP Employment Specialist (please

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Participant's Signature

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FW&EP Employment Specialist Signature

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Date

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Date