

Community of Practice- Foundry Works Monthly Meeting_ Minutes

Date: Monday, June 27, 2022, 9-1030 am

Participants:

Diana Al-Qutub	P	Matt Wenger	P	Harman Matharoo	P	Anna-Joy Ong	R	Cassia Warren	P	Amanda Kwan	R
Judy Dang	P	Brandie Haffey	P	Gregg Loo	R	Kelly Sutton	P	Mikayla Angle	P	Simone Maassen	R
Acasia Preston	R	Cali Barton	P	Haley Turnbull	R	Ken Harper	R	Mike Gwaliuk	R	Stacey Stevens	P
Ali Slack	P	Camile Kho	P	Isha Simpson	R	Keri Barron	P	Nathan Aubie	R	Stephany Berinstein	R
Alicia Erenli	R	Cassidee Wood	P	Jen Wuschke	R	Kim Conroy	R	Nicholas Clarence	P	Tamiko Keating	R
Alison Ivan	R	Chris Bennett	R	Jenny Evans	R	Kim Dumore	R	Nicolett Baan	R	Tania Wicken	R
Allison Boese	P	CJ LeBlanc	R	Jo Lam	R	Kourtney Brisbane	R	Okasana Soychuke	P	Tanya Timbers	R
Amber Clarkson	R	Dave McQuarrie	P	Jonah O'Connor	P	Kristi Mandin	P	Raelene Hodgson	P	Terry Buylch	P
Amy Schactman	R	Debra Hennig	P	Jonathan Chambers	R	Lauren Marutt	P	Ricki Justice	R	Tiffany Jaeger	R
Andrea Cherchas	P	Donna Desmet	R	Julia Gray	R	Lyn Heinemann	P	Sandra Teves	R	Vivian Lau	R
Angie Prescott	R	Donna Fullerton	R	Julia Hayos	P	Melissa (Mel) D'Agostino	P	Sarah Goulder	P	Guest: Anu Pala	P
Anna Willms	P	Elise Durante	R	Karen Lavoie	P	Melissa Cailleaux	R	Sasha Boniface	P		
Ben McAuley	R	Gill Walker	P	Kate McDonald	R	Michael McFetridge	R	Shana Soo	R		

Agenda Item	Discussion	Action Items
Reminders/ Updates		
1. Introduction of new staff	<ul style="list-style-type: none"> Harman → part of Foundry Central Office team to provide admin support for Foundry Works Brandie- Comox → Teamed up with Cali in Comox. Sarah- Vancouver-Granville → started a month ago. Previously worked in the acute care setting. Mikayla-Kelowna → counterpart to Nic, previously worked with Foundry from Interior health side. Melissa-Prince George(PG) → Foundry Work employment focused clinician for PG 	
2. Activity Report and Financial report reminder	<ul style="list-style-type: none"> Due July 7th, 2022, from all centres. 	<ul style="list-style-type: none"> Judy to send out second reminder next week.
3. PIT Form completion between transfers	<ul style="list-style-type: none"> PIT is for Service Canada funded sites only <ul style="list-style-type: none"> If transfer to Virtual → First the IPS staff from the centre transferring the youth to virtual must complete the Release of information (ROI) form and fax them to the virtual FWs team. → The IPS staff who works with the youth last, before the youth exits the program 	

	<p>would be the person to complete the PIT form and submit it on GCOS when the youth exit the program.</p> <ul style="list-style-type: none"> ○ If transfer between centres→ the IPS staff who is transferring the youth to another Foundry centre must complete the ROI form and send the documents to the other centre based on their process (e.g. fax, email etc.). The IPS staff receiving and working with the youth last, before the youth exits the program, must complete the PIT form, and submit it on GCOS <p>GCOs account set up:</p> <ul style="list-style-type: none"> • To make sure the person creating the account is not creating a fraudulent account and entering data into the system correctly, Service Canada requests personal information to verify the applicants. <ul style="list-style-type: none"> ○ Prince George is concerned about sharing their personal info to create PIT profiles. ○ Two option to log in→ ask for three (secret) verifying questions or log in via bank info. 	<ul style="list-style-type: none"> • Diana to confirm with Service Canada in more details why the IPS staff must use their personal information and bank account to create a GCOs account.
<p>4. Toolbox update-</p> <ul style="list-style-type: none"> ○ Group function ○ My Life Tracker sliding scale 	<ul style="list-style-type: none"> • Emailed Haley to inquire about “Group Function” • My Life tracker “sliding scales” on the form→ The slide scales are movable. <ul style="list-style-type: none"> ○ If the sliding scale answers are left at 50 for all of them, the form/ data would be excluded from the file. 	<ul style="list-style-type: none"> • Invite Haley to join and speak about the Group Function in the future.
<p>5. MIRO board: training requests</p>	<ul style="list-style-type: none"> • Thank you all for your input with the training request. We are looking into feasible training opportunities. The opportunities will be shared out as soon as possible. 	
<p>6. THRIVE presentation</p>	<ul style="list-style-type: none"> • Guest speaker Anu Pala → Anu.pala@bc-cfa.org <ul style="list-style-type: none"> ○ Anu → person living with disability → vision impaired. She is also a certified life coach. ○ THRIVE→ Provincial Program https://bc-cfa.org/programs/thrive-program/ <ul style="list-style-type: none"> ▪ The program supports anyone ages between 19-29, self-identified with diverse disability (mental or physical) via in-person or virtual visits. → wholistic case management method. → Looking at what the clients need now. ▪ Pilot program started 2 years ago→ Funded by RBC and Coast Capital. Now Funded by federal government. ▪ Most clients are post-secondary graduate→ assisting them transition between post-secondary to employment program. ▪ Provide services with or without medical diagnoses. → aim to help individuals become more employable with training. → i.e., Stress management, effective communication, conflict resolution, time management, building online presence. ▪ Access to educational/ Training funds → “Opportunities” fund. → i.e. Courses for trained groomer or becoming an animator. ▪ Youth Advisory committee→ youth living with diverse abilities→ reachable via Instagram with direct message→ instant response. ○ THRIVE Podcast→ address issues with mental health, diverse abilities, and employers. → https://open.spotify.com/show/6XBaaS8F7i7tjONqqmSwK5 <p>Ideas for collaboration:</p>	<ul style="list-style-type: none"> • Anu will share out the link to THRIVE’s Podcast channel and a presentation with more details.

	<ul style="list-style-type: none"> THRIVE→ if Foundry Works (FW) has a youth who still requires individual support but is more capable of following through on their own, may be referred to THRIVE. Foundry→ if THRIVE has a youth that requires more complex case management, refer to FW. 	
7. Implementation research survey	<ul style="list-style-type: none"> Cassia from Research explained the purpose of survey. <ul style="list-style-type: none"> Aim → understand the factors that have enabled and/or been a barrier to the implementation of Foundry Works from the IPS worker side of things. <ul style="list-style-type: none"> What are the factors impacting the implementation of Foundry Works? Highlight the success that have gotten us to this point and how we can continue to improve as we grow. This work involves a short survey which will guide discussion questions for the Focus Group planned for Community of Practice in July. <ul style="list-style-type: none"> June → Survey should take about 5-10 minutes and will be open for a week. July → Focus group discussion→ Managers in one group and IPS staff in another group. Each breakout rooms will have 4-7 participants. Send the consent form along with the survey link. Everything is voluntarily. 	<ul style="list-style-type: none"> Judy to share out the slide deck and survey link when available.
Clinical Discussions and Knowledge Exchange		
1. Break out room testing—Meet and greet <ul style="list-style-type: none"> Highlights from your communities and events upcoming 	<ul style="list-style-type: none"> First time testing out the breakout rooms. <ul style="list-style-type: none"> Computer glitch→ some people had trouble joining the rooms or getting dropped from the call. Overall feedback→ enjoyed small group discussion. 	<ul style="list-style-type: none"> Judy to add Karen to the new employee announcement at the beginning of the next meeting.
New Business		
1. Sasha's departure	<ul style="list-style-type: none"> Sasha will be leaving at the end of July 2022. → job posting for her position will be up soon. 	