

Community of Practice- Foundry Works Monthly Meeting

Date: Monday, Oct 25th, 9-10 am

Participants:

Diana Al-Qutub	P	Matt Wenger	P	Judy Dang	P	Acasia Preston	P	Ali Slack	P	Alison Ivan	R
Amber Clarkson	P	Amy Schactman	P	Barbara Thompson	R	Ben McAuley	P	Chris Bennett	P	Dale Handley	R
Dave Stam	P	Debra Cameron	P	Debra Hennig	P	Dominic Chan	R	Donna Desmet	R	Donna Fullerton	P
Elise Durante	P	Georgina Colthurst	R	Gill Walker	R	Gregg Loo	R	Haley Turnbull	R	Jenny Evans	P
Jo Lam	P	Jonathan Chambers	P	Julia Gray	R	Julia Hayos	P	Kelly Sutton	P	Ken Harper	R
Keri Barron	P	Kim Conroy	P	Kim Dumore	P	Kourtney Brisbane	P	Lauren Marutt	P	Melissa Cailleaux	R
Michael McFetridge	R	Mike Gwaliuk	P	Nathan Aubie	R	Nicholas Clarence	R	Nicolett Baan	P	Sandra Teves	P
Sasha Boniface	P	Shannon Golsof	R	Sharon DeLalla	P	Simone Maassen	P	Stephany Berinstein	R	Suhail Nanji	R
Tania Wicken	R	Terry Buylch	R	Vienna Skauge	P						
Guests :		Anna-Joy Ong	P	Cassia Warren	P	Amanda Kwan	P	Stefanie Costales	P	Felice Kwo	P

Agenda Item	Discussion	Action Items
Communication Updates (Stephanie) <ul style="list-style-type: none"> - Exclamation mark removal - New vs old branding timelines - promo materials guidelines - Editing guidelines - Expectation re: webpage - Newsletter 	<ul style="list-style-type: none"> • Brand refinement → in development <ul style="list-style-type: none"> ○ Will roll out by Sprig 2022. ○ FCO communications will assist center with the updates at the centre or centre specific materials. • “!” → The mark will be removed moving forward <ul style="list-style-type: none"> ○ Grammatically problematic. ○ Doesn’t add value to the program. • 3 sections of promotional materials added to FW webpage → <ul style="list-style-type: none"> ○ General promotion, promoting to young people, and Promoting to Employers. ○ The webpage is a great place to access promotional material templates to the program. More details can be access here: 	<ul style="list-style-type: none"> • Stefanie to connect with Kelly to discuss further regarding promoting to college of family practices. • Please connect with Stefanie at scostales@foundrybc.ca to be added to the mailing list for Foundry Monthly updates or for any other questions/ concern regarding communication needs.

	<p>https://foundrybc.ca/foundry-works-guide/ (pw: employment)</p> <ul style="list-style-type: none"> ○ Most of the templates are in MSWord format except for the Rack Cards (PDF only). This can be edited with Adobe editor. If the centres don't have access to Adobe, please forward the info to Stephanie and she can update the cards. ○ Alternatively, centers can work directly with Foundry centre specific communications person to create centre specific materials. <p>*Centre specific materials require review and approval by FCO communications team prior to sharing with external communities.</p> <ul style="list-style-type: none"> ○ FCO communications promise to keep a short turnaround time for approval of the materials. ● Feedbacks are always welcome → this informs FCO the needs from the community and the gaps of the support provided. ● Inquiry regarding promotional materials geared towards communities at large or other programs, ie. Family practices from FCO FW directly. <ul style="list-style-type: none"> ○ IPS received referrals from Primary Care settings and would like to share materials regarding FW with them to create awareness of the program. ○ Currently, FCO has been working with individuals centre to support their promotional needs. Each community needs are quite different. ○ FCO is planning some provincial initiative as well, ie. Workshops for youth. Hope this will address the needs from youth in a global sense. ● Foundry central monthly updates → Newsletters were sent to the centre. Newsletter included more detailed FW resources. 	
<p>FCO updates</p> <ul style="list-style-type: none"> - Intro Matt and Judy - Overall centre overview - Financial Reporting guidance 	<ul style="list-style-type: none"> ● Matt and Judy newly joined FW at FCO → <ul style="list-style-type: none"> ○ Matt: Manger, Services Integration and Implementation for FW. ○ Judy: Project Support Coordinator for FW. 	<ul style="list-style-type: none"> ● Please provide feedback regarding the "FW Funding, Reporting and Budget Overview" document and reach out for assistance if required.

<ul style="list-style-type: none"> - Workshop development- based on youth's needs 	<ul style="list-style-type: none"> • FCO thanks everyone for working tirelessly to submit their financial reports within a tight turnaround. <ul style="list-style-type: none"> ○ Matt reached out to various centres for further clarification. ○ Matt is available by email to assist any inquiries regarding the budget outlined on the reporting guideline document sent last week. ○ This document included Wage subsidy information. ○ FW is supported via 3 funders: Service Canada Youth Employment and Skills Strategy (YESS), Ministry of Social Development and Poverty Reduction (MSDPR) and Centre for Addiction and Mental Health (CAMH). • Centre updates→ <ul style="list-style-type: none"> ○ 11/ 13 centres have hired support workers. ○ 54 youth enrolled in the program as of end of Sept and 15 have achieved outcome. ○ Great work with the environmental scan identifying gaps where the young people require assistance and how FW can assist. • Haley has been essential in training people on Toolbox. 	
<p>Wage subsidized quality employment opportunities- centre preparation and assistance required</p> <ul style="list-style-type: none"> - Guideline - Template 	<ul style="list-style-type: none"> • FCO is working on developing templates, such as contracts with the employer that provide the wages to the youth, to support cases where wage subsidize employment opportunities arise. • FCO will share the documents as soon as they are finalized. 	

<p>Virtual referral process</p> <ul style="list-style-type: none"> - Pathway in development 	<ul style="list-style-type: none"> • Foundry virtual was created to support youth, that don't have access to a Foundry centre in their community, access to a virtual care team. • The virtual care pathway is in development and will be shared with the centres soon to collect feedback asap. • IPS staff indicated that they have been receiving referrals from outside their geographical areas and is hoping to have discussions regarding geographic bounds for IPS coverage. <ul style="list-style-type: none"> ○ Need to be intentional regarding the geographical mandate when the boundaries are drawn and be flexible to make sure youth receives the support they need. ○ For example, a youth may be working in Vancouver but live in Surrey→ Need to make sure the young person is getting the support they need. Not to have things too rigid. ○ Be mindful of less populated areas. Youth shouldn't travel a long way to access a centre in the community to receive support. <p>*Please involve the Manager, Service Integrations, and implementation to set up further discussions.</p> <ul style="list-style-type: none"> ○ This should be a continue conversation. FW virtual is available for these conversations case by case as well. ○ Alternatively, IPS staff may offer an option to meet with youth virtually as well if staff is comfortable doing so. 	<ul style="list-style-type: none"> • FCO FW team to send out a Summary of IPS staff in each centre and contact info to facilitate connection between the centres.
<p>Potential COP structural change- 2 groups</p> <ul style="list-style-type: none"> - OPs and Clinical (IPS staff) COP - Cross centre collaboration 	<ul style="list-style-type: none"> • Going forward, the CoP meetings will shift towards more front-line staff meetings. A learning opportunity of successes and challenges, plus sharing of resources. <ul style="list-style-type: none"> ○ Identify provincial strategies ○ Discussions of complex cases ○ Job leads and developer resource sharing • Kim and Jonathan (Ridge-Meadows) created a group meeting for Oct 28th to connect with others in this group. They will forward the meeting invite to the rest of the group. <ul style="list-style-type: none"> ○ Everyone is welcome to join if they are interested. 	<ul style="list-style-type: none"> • Kim will send out the collaboration meeting invite to the rest of the group for this Thursday. • Judy to send out a survey to the group requesting feedback on the length and frequency of this meeting. • Matt will connect with Kim post meeting to collect feedback.

	<ul style="list-style-type: none"> Also going forward, this group will decide on the frequency and length of these meetings. 	
Research and Evaluation FAQs <ul style="list-style-type: none"> - Research component - Toolbox 	<ul style="list-style-type: none"> FW is hoping to obtain long term support/ funding from SC. IPS is evidence based and supported by research, but this initiative is still new. The more information and outcome of success FW can collect, the stronger business case it will be to request for future funding to expand to other communities. Cassia, Anna-Joy and Amanda are the research team at FCO that will provide support to FW research needs. 	<ul style="list-style-type: none">