

# Access Worker

## *Who we are*

Rooted in Northern BC for over 50 years, the YMCA of Northern BC is a charity of over 400 staff and volunteers working together to strengthen the foundations of our community through promoting healthy living, fostering belonging, inclusion, and connection, and helping children, families, and seniors thrive. We offer opportunities for personal growth and create social change through child care services, camp programs, community health services, employment services, recreation, and health and fitness services.

## *What you will do*

At the YMCA people are our greatest asset and we are proud to be an employer of choice. Working at the YMCA means you are part of a fun, positive team in an environment of honesty, caring, respect, responsibility, and inclusivity. The YMCA is committed to providing our community the support it needs to thrive through employment, youth services, and programming for families and seniors. We believe a vibrant, healthy community is one in which everyone feels a sense of belonging and connection.

## *What you will bring*

Our caring community health providers are passionate about helping children, youth, families, and seniors live well. They believe in guiding each individual through a holistic approach to health that embodies all aspects of physical, mental, and social well-being to support people to live healthier, happier lives.

## Responsibilities and abilities

Reporting to YAP's Program Coordinator, the Access Worker provides a wide range of emotional and practical support for at risk youth attending YAP's drop-in, and facilitates access to the wider range of services within the YAP hub as indicated. The Access Worker aids YAP's program coordinator identify, deliver, and measure programs and services that focus on empowering youth to make positive change. This position works from a minimal barrier, harm reduction perspective to build relationship and rapport with, and help meet the needs of, at risk youth.

- Be present in YAP's drop-in access centre during all hours of

### Location

Youth Around Prince George  
1160 7<sup>th</sup> Avenue  
Prince George, BC

### Hours

Part-Time

Monday to Friday

With in the hours of

8:30 am to 4:30 pm

Felxable scheduling

### *What you will gain*

Wage: \$19.18 an hour

YMCA Membership

Discount on child care (excluding  
infant and toddler care)

operation, ensuring adequate supervision and safety for participants.

- Establish rapport and build positive relationships with at risk youth, including youth with varying levels of mental wellness, substance use concerns, challenging behavior, and complex health and social needs.
- Assess needs of at risk youth, informally or formally as indicated, and support youth to develop a plan to address priority needs. Assess changing needs and progress towards goals on an ongoing basis.
- Provide emotional and practical support to help youth meet needs, including food security support, hygiene, harm reduction supplies, housing, life skills information and programs, social opportunities, advocacy, and outreach/ accompaniment (as available and indicated).
- Work one-on-one with youth and their professional and informal supports to help achieve their goals and make positive change.
- Provide resource information and/ or referral and service bridging internally and externally, as indicated to help meet additional needs beyond the scope of the drop-in.
- Aid coordinator to develop youth-friendly group and life skills content (i.e.: community kitchen, support groups, special events) and implement relevant programs.
- Initiate and/ or participate in collaborative practice meetings to support at risk youth with complex needs.
- Monitor behavior, be aware of the dynamics between individuals, de-escalate conflict, deal with crisis, and assist other services and supports in the building.
- Share relevant information with other services and supports in the building, as indicated and appropriate.
- Perform administrative tasks such as completion of forms (intake, assessment, other), collecting statistics, informing reports, informing and implementing surveys and evaluation tools, contributing to and reading the communication book, etc.
- Work collaboratively as part of a multi-disciplinary team, including support to volunteers and students.
- Maintain a comprehensive directory of relevant resources for at risk youth, including on employment, housing, health, etc.
- Maintain a clean, functional, and welcoming environment, including cleaning, inventory, and replenishing supplies.
- Maintain YMCA core values and follow YAP protocols. Uphold Code of Conduct and Standards of Behavior.

## Qualifications

- Diploma in relevant field (i.e.: social service) or educational equivalent
- Minimum one year related work and/or volunteer experience
- Demonstrated knowledge of and experience working with at risk youth
- Lived experience a major asset
- Strong personal and professional boundaries
- Commitment to low-barrier, non-judgmental, and harm reduction approaches
- Knowledge of relevant resources and commitment to ongoing learning

- Understanding of the impacts of colonization/ residential schools on Indigenous peoples
- Understanding of the impacts of violence/ abuse and trauma and the interconnectedness with mental health and substance use
- Basic computer/ office equipment proficiency
- Administrative competency (statistics, form-filling, record keeping, charting)
- Strong work ethic including regular attendance, punctuality, and appropriate attire
- Physical ability to complete the tasks
- Ability to work independently with minimal supervision and as part of a larger multi-disciplinary team
- Flexibility required to meet changing demands
- Satisfactory Criminal Record Check and clear Vulnerable Sector Search
- First Aid certification, Assist Suicide intervention training, Food Safe certification an asset
- Group facilitation training and/or experience an asset

## Competencies

In addition to bringing a commitment to YMCA vision and values, and an orientation to service, the candidate should possess the following competencies:

1. **Leadership/Coaching** – Ability to direct and develop performance of others to achieve desired result.
2. **Negotiation/Communication/Interpersonal Skills** Able to speak, write, listen and secure information in a variety of settings. Ability to cooperate with others to achieve results. Ability to create and build relationships inside and outside the organization.
3. **Planning/Organizing** – Ability to establish a clearly defined and effective course of action for self and others to accomplish short and long term goals.
4. **Problem Solving** – Ability to identify an issue, gathers and processes relevant information, determine possible solutions, selects appropriate responses and implements and evaluates them.
5. **Service Strategy** – Ability to identify the needs and wants of members/participants as a priority and respond in an effective and timely manner to enhance every person's YMCA experience.
6. **Initiative/Enthusiasm/Innovation** – Ability to manage and lead in order to achieve and exceed identified goals.
7. **Community Awareness and Understanding** – Demonstrates and promotes a personal understanding of and appreciation for the vision, mission and values of the organization.

## How to apply

Please apply with cover letter, resume, and application (found at [nbc.ymca.ca](http://nbc.ymca.ca)) to:

**Kevin Creamore**

YAP & Peer Support Coordinator

[kevin.creamore@nbc.ymca.ca](mailto:kevin.creamore@nbc.ymca.ca)

# Community Health

Employment Opportunities

The YMCA thanks all those interested in this position.  
Only those selected for an interview will be contacted.