

Foundry Central Office

The Wellness Program: Youth Peer Evaluator Position Description

Project Description

The Wellness Opportunities Fund supports Foundry centres to offer in-person, wellness activities focused on recreation, connection, and wellbeing. These wellness activities are occurring at various Foundry centres throughout B.C., and Foundry Central Office is conducting an evaluation of the Wellness Program to learn more about the impact and how activities can be improved to enhance the experience for young people.

Position Description

As a Youth Peer Evaluator, you will be working with members of the Evaluation Team to support the evaluation design, data collection and analysis to evaluate the Wellness Program.

The key duties of this position will include:

- Attending paid training sessions focused on evaluation, research, and facilitation activities
- Collaboratively preparing materials for surveys, focus groups and interviews
- Facilitating and supporting the facilitation of focus groups with various stakeholders of the Wellness Program (occurring January/ February 2021 via Zoom)
- Contributing to the data analysis and reporting for the Wellness Program evaluation
- Attending project team meetings as required

Position Requirements

- Identifies as a young person (Foundry defines youth as someone between the age of 12 and 24)
- Completion of a Police Information Check (PIC). This is required because the position will be interacting with vulnerable populations. Information and assistance will be provided, and Foundry will cover the cost of the PIC
- Completion of a Privacy and Confidentiality Agreement for Research and Evaluation
- Completion of online course regarding research and ethics (TCPS-2). The course takes about 5-8 hours to complete (paid training time)
- Because of public health measures related to COVID-19, training, focus groups, and other evaluation activities will be virtual, so access to a computer and sufficient internet connection is required
- No prior research or evaluation experience is required; however, prior experience is considered an asset

Skills and Abilities

- Comfortable conducting work in a virtual environment
- Comfortable and willing to facilitate focus groups with young people.
- Comfortable and willing to lead interviews with centre staff who facilitate wellness programs

- Organization and time-management skills
- Interest in learning and participating in research and evaluation activities

Time commitment

- This is a contracted position with varying hours, averaging around 35 hours per month
- This position will begin November 2020 and will conclude at the end of March 2021 with plans to extend the position
- The position will attend evaluation team meetings and bi-monthly project team meetings. They will also complete scheduled training and participate in professional development opportunities. Finally, there will be independent and collaborative work to be completed outside of formal meetings.

Compensation

- Compensation will be provided with a monthly honorarium based on the number of hours you spend doing this work, submitted via timesheet to your project contact:
 - Seren Friskie - sfriskie@foundrybc.ca
- The honorarium rate is \$25/hr
- You will be given a T4A slip from Providence Health Care as an independent contractor for Foundry Central Office

Benefits

- This position will include paid evaluation, research and facilitation professional development training with Foundry's Evaluation Team and hired contractors
- There will be opportunities to build skills in research and evaluation through this position by working alongside the Foundry Evaluation Team and collaboratively working with other Youth Peer Evaluators

Contact

If you are interested in the Youth Peer Evaluator position or if you have any questions, please contact the project contact:

Seren Friskie
Youth Peer Engagement Coordinator, Foundry Central Office
sfriskie@foundrybc.ca