

About Community Services:

Sunshine Coast Community Services Society is a community-based organization that has been providing services for people on the Sunshine Coast since 1974. Our history is one of caring, commitment, and flexibility. We provide services through more than 30 programs all along the Coast in four key areas - Community Action and Engagement; Together Against Violence; Child and Family Counselling; and Family, Youth, and Children's Services. Our core values are those of social justice, inter-dependence, diversity, compassion, and respect. We are looking for staff who share our values and are passionate about making a difference in their community.

Summary:

Join our team as the **Project Manager** to lead the creation of Foundry Centre Sunshine Coast, a center for integrated youth services. The Project Manager will oversee the project's implementation, including community engagement, advisory committees, and partnerships with youth, families, and local organizations. You will guide the development of a multi-disciplinary team, manage project timelines and budget, ensure service integration, and support the opening of the center.

Key Duties and Responsibilities:

Leadership & Stakeholder Management:

- Build, lead, and support the Foundry Sunshine Coast staff team, fostering a collaborative work environment.
- Convene local partners, including health and social services, Indigenous communities, and youth and family advisors.
- Ensure meaningful youth and family engagement throughout the project.
- Empower youth and families, especially those with lived experiences of mental health and/or substance use concerns.
- Serve as the primary point of contact for Community Services and attend meetings, training, and events.
- Communicate project status, goals, and changes with stakeholders and Foundry Central Office.

Project & Risk Management:

- Manage the project plan, ensuring goals, timelines, and deliverables are met for a timely opening of the Foundry Centre Sunshine Coast.
- Develop and monitor the budget in collaboration with the Executive Director, Senior Leadership, and Finance teams.
- Track project progress and report on status, recommending adjustments when necessary.
- Implement strategies to assess and mitigate project risks throughout the lifecycle.
- Advise the Community Services operations team to support Foundry Sunshine Coast's integration.

Values & Community Integration:

- Collaborate with stakeholders from diverse backgrounds with respect, tact, and humility.
- Align project decision-making with Community Services' Vision, Mission, and Values.
- Perform other related duties as required.

Qualifications and Requirements:

- Bachelor's degree in a relevant field (Healthcare, Social Work, etc.) or equivalent experience.
- Project Management or Organizational Leadership certification is a plus.
- Recent experience leading multi-stakeholder projects in a multidisciplinary healthcare or community setting, with expertise in service operations, consultation processes, and team leadership.

- Demonstrated ability to build effective partnerships with equity-deserving groups, using culturally competent practices, and understanding the impacts of colonization on Indigenous communities, families, and individuals.
- Understanding of youth mental health and social needs, particularly for those aged 12-24.
- Strong communication, negotiation, and facilitation skills.

Why Work for Community Services?

SCCSS offers competitive transparent wages, a variety of paid leaves, benefits, and employer contributed MPP plan. Paid leave includes 3 weeks' vacation during the first year, and 1-week special leave. SCCSS covers 100% of the cost of benefits and 75% of the cost of long-term disability. SCCSS offers opportunities for professional growth and to truly make a difference in the community.

Job Type: 2 Year Fixed Term

Work Type: In Person

Hours: 35 hours per week

Wage: \$40.85 - \$45.55 per hour

To apply for this position or view other opportunities go to <https://sccss.easyapply.co>. SCCSS encourages all interested candidates to apply, but only those selected will be contacted.